



This is the Health and Safety Policy Statement of Ashford Colour Press Ltd.

Part 1: Statement of Intent

Provide and maintain safe and healthy working conditions in compliance with all Statutory Provisions.

- Eliminate hazards and reduce Occupational Health and Safety (OH&S) risks
- Provide training, instruction, and supervision as necessary to enable employees to perform their tasks safely and efficiently.
- Make available any necessary safety device and personal protective equipment.
- By consultation and joint involvement of Management and employees, enlist the active participation and support of employees in promoting good standards of health and safety at work.
- Select and engage contractors whose arrangements and provisions for safety are compatible with those of the Company

Part 2: Responsibilities for health and safety

1 Overall and final responsibility for health and safety:

Robert Hutcheson (Managing Director)

2 Day-to-day responsibilities for ensuring this policy is put into practice:

Jon Stevens - Hunt (Operations & Finance Director)

3 Managers at all levels have a responsibility for the direct implementation of this Policy within their specific area of control.

Kristen Bale (Production Manager)

Clive Pascoe (Repro Manager)

Jamie Hanlon (Litho & Digital Print Manager)

Simon Tiller (Finishing Manager)

Karla Rickman (Hand Finishing Manager)

Andy McKeivitt (Warehouse & Transport Manager)

Josie Moore (ZI Manager)

4 All employees should:

co-operate with supervisors and managers on health and safety matters.

take reasonable care of their own health and safety; and

report all health and safety concerns to an appropriate person (as detailed above).

[This policy is made available to relevant interested parties externally on our website and internally through training and awareness programmes.](#)

Part 3: Arrangements for health and safety

Risk assessment.

Therefore, it is the Policy of this Company in undertaking all aspects of the business to do all that is reasonably practicable to prevent personal injury, damage to company property and to protect from foreseeable work hazards, its employees and others in so far as they come into contact with the Company or its products.

The Company is committed to achieving this Policy by completing and reviewing relevant risk assessments and take action when work habits or conditions change and by compliance with statutory requirements, the provision of specialist support and promoting an on-going commitment by all employees to the highest standards of health, safety and welfare.

Training

- Provide and maintain safe and healthy working conditions in compliance with all Statutory Provisions.
- Eliminate hazards and reduce Occupational Health and Safety (OH&S) risks
- Provide training, instruction and supervision as necessary to enable employees to perform their tasks safely and efficiently.
- Make available any necessary safety device and personal protective equipment.

We will make sure suitable arrangements are in place for any employees who work remotely.

Consultation

By consultation and joint involvement of Management and employees, enlist the active participation and support of employees in promoting good standards of health and safety at work.

- Select and engage contractors whose arrangements and provisions for safety are compatible with those of the Company

Evacuation

We will make sure all escape routes are well signed and kept clear at all times.

Evacuation plans are tested from time to time and updated if required.

R. Hutcheson

Director

Date January 2024

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Review Date January 2025

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